



Lancashire Enterprise Partnership Limited

Private and Confidential: NO

Date: Wednesday, 20 September 2023

LEP Governance and Committees Report

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Executive Summary

This report extracts the key items considered by each of the Lancashire Enterprise Partnership Board (LEP) Committees at their recent meetings and, where applicable, and if not considered elsewhere on the Board's main agenda, contains decisions referred to the Board by its Committees for approval. The report also contains Governance updates and any Governance decisions required by the Board.

Recommendation

The Lancashire Enterprise Partnership Board is asked to endorse the updates provided in this report in relation to Governance, urgent decisions taken since the last LEP Board meeting, and the Committees of the Lancashire Enterprise Partnership.

Background and Advice

This is a standing report which provides an update on governance issues and meetings of committees of the LEP since the last Board meeting on 21 March 2023 in accordance with the LEP Assurance Framework, publicly available on the Lancashire Enterprise Partnership website:

<https://lancashirelep.co.uk/about/policies/>

Current LEP Committee Vacancies / Appointments

Vacancies

- There are currently two vacancies for Committee Members on the LEP Enterprise Zone Governance Committee.
- There are two vacancies on the LEP Innovation Board.

Appointments – Lancashire Business Support Management Board



- Geoff Mason has been replaced by Nick Hyde on the Business Support Management Board, representing North and Western Lancashire Chamber of Commerce.

Updates from recent LEP Committee Meetings / Decisions taken by the Urgent Business Procedure of the LEP

1. Urgent Business Procedure Decisions

There have been two urgent decisions approved by the LEP Board via the Urgent Business Procedure since the last LEP Board meeting held on 21 March 2023 as follows:

18 July 2023 – Pearl2 Co-investment

Resolved: The Lancashire Enterprise Partnership Directors:

Agreed that in accordance with the Lancashire Enterprise Partnership Local Assurance Framework, the Lancashire Enterprise Partnership Board considered and approved the updated Heads of Terms and request that the Interim LEP CEO in consultation with the Section 151 Officer and Lancashire County Council's Director of Law and Governance, approve and enter into the legal documentation required to protect the LEP's interest in respect of this loan as co-lender with the Lancashire Urban Development Fund.

09 August 2023 – Titan Preston Co-Investment

Resolved: The Lancashire Enterprise Partnership Directors:

Agreed that in accordance with the Lancashire Enterprise Partnership Local Assurance Framework, the Lancashire Enterprise Partnership Board considered and approved the updated Heads of Terms for the Holmes Mill Growing Places project and requested that the Interim LEP CEO in consultation with the Section 151 Officer and Lancashire County Council's Director of Law and Governance, approve and enter into the legal documentation required to protect the LEP's interest in respect of this loan with the S151 officer and LCC's Director of Law and Governance.

2. City Deal Executive and Stewardship Board

There have been no meetings of the City Deal Executive and Stewardship Board since the last update.

Full agendas and minutes for the Combined City Deal meetings can be accessed here: <http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1072>

3. Growth Deal Management Board



There have been no meetings of the Growth Deal Management Board since the last update.

Full agendas and minutes for Growth Deal Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1218>

4. Enterprise Zone Governance Committee

There have been no meetings of the Enterprise Zone Governance Committee since the last update.

Full agendas and minutes for the Enterprise Zone Governance Committee meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1171>

5. Lancashire Skills and Employment Board

There have been no meetings of the Lancashire Skills and Employment Board since the last update.

Full agendas and minutes for the Lancashire Skills and Employment Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1011>

6. Business Support Management Board

The Business Support Management Board met on 07 September 2023 and an update will be provided at the next Board meeting.

Full agendas and minutes for the Business Support Management Board meetings can be accessed here:

<http://council.lancashire.gov.uk/ieListMeetings.aspx?CommitteeID=1220>

7. Lancashire Innovation Board

The Lancashire Innovation Board met on 05 June 2023 and considered / approved the following:

Update from the Skills Hub – Dr Michele Lawty-Jones gave a verbal update to the Board on the work of the Skills Hub in relation to Lancashire 2050. It was reported that a joint sessions between the Skills Board and the Innovation Board had been arranged in order for the two entities to discuss overlapping themes in relation to Lancashire 2050.

Update on the NCF – A verbal update was given to the Board by a representative from the National Cyber Force on the progress being made to bring the NCF to



Lancashire. The Board discussed talent retention in line with the NCF's recruitment plans and whether something wider could be put in place to ensure talent was attracted and retained within Lancashire and that long recruitment processes did not hinder talent acquisition.

Lancashire Innovation Plan Update/Progress Report – A report was presented which provided updates on the actions within the Innovation Plan, and proposed that Board members take ownership for the implementation of the plan. It was noted that every action had at least one Board sponsor and there had been assigned delivery leads for each action. The report outlined that the planned launch for the public facing innovation plan was in September.

The Lancashire Innovation Board also met on 04 September 2023, and an update will be provided at the next Board meeting,

Full agendas and minutes for the Lancashire Innovation Board can be accessed here: <https://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=1678>

8. Joint Scrutiny Committee

There have been no meetings of the Joint Scrutiny Committee since the last update.

Following consultation with the Chair of both the LEP Board and the LEP Scrutiny Committee, and in light of the Government funding announcement regarding LEP funding, the LEP Scrutiny Committee has been disestablished.

Full agendas and minutes for the Joint Scrutiny Committee meetings can be accessed here: <https://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=1708>

List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A